

## GUIDE THROUGH REGISTRATION

1. When you start your registration, you will be asked to choose the **category** in which you want to participate: **General Public** or **ISFG Member**. If you are an **ISFG member**, choose the category "ISFG Member" to obtain the reduced fee. You will be asked to upload the **payment receipt of your 2023 fee**, so it is important to check if your ISFG fees are up to date in your [member's area](#).
2. After choosing your category, a list of the available workshop recordings will appear, and you must **choose at least one workshop recording**.
3. You may enroll in more than one workshop recording. **Volume discounts** apply if you choose to enroll in 3 or more workshop recordings. Please remember that the viewing period for all workshops you enroll for is of **three weeks**, from October 2 to 22, 2023.
4. The next step is to fill in your details, some of which are mandatory (name, email, Institution/Company and country). If you are an ISFG member, you must provide the confirmatory documentation mentioned above in the corresponding field.
5. The next step is to confirm your registration. A summary of the workshop recordings you have registered for, and the final price to pay, will be shown. If everything is correct, you can now proceed with payment (online credit card) and follow the instructions.
6. You will receive a confirmation in your email shortly after, with the invoice attached.

## IMPORTANT INFORMATION

- Check that your **email address is correct** otherwise you will not receive an email with your registration confirmation.
- Check that the information for the **invoice** regarding the paying entity is correct. During registration you may change these details.
- Please note that **the requested document for ISFG Members is mandatory and will be verified**. If no document is uploaded or, if provided, is not valid, registrations will immediately be **changed to General Public**.
- You may **modify or cancel** your registration at any moment through the link you will receive by email after confirming your registration. If you cancel your registration, remember to check the [cancellation policy](#) in terms of refunds.
- **Registrations should be paid until the end of the registration period, September 29, 2023**. Any unpaid registration after such time will be cancelled.

Please contact the organizer at [isfgsummerschool2023@gmail.com](mailto:isfgsummerschool2023@gmail.com) if you need any help or support.