



MEMBER OF  
INTERNATIONAL  
EXHIBITION  
LOGISTICS  
ASSOCIATION

# AERIAL FIRE FIGHTING GLOBAL 2026

**Rome Marriott Park Hotel, Italy  
24- 26 of March 2026**

## **Shipping Manual**

**Contractor:**

UPEX LS OÜ

Punane 42,  
13619 Tallinn

Estonia

Phone: +372 5119947  
+372 6112860

E-mail: [urmas@upex.ee](mailto:urmas@upex.ee)

## **1. GENERAL INFORMATION**

UPEX LS Ltd. is pleased to announce our appointment by Tangent Link Ltd as the Sole Official Freight Forwarder and Customs Broker.

This shipping manual will assist you in your preparations for the correct and timely dispatch of your consignments to **Aerial Fire Fighting Global 2026**. Please therefore read the guidelines carefully.

It is essential that you inform us long before shipping your goods. Consignments, which arrive at their destination without previous warning will certainly be subject to delays or may even lead to additional costs.

**Under no circumstances can UPEX LS OÜ be made accountable or held responsible for non-delivery of goods, delay in delivery or extra costs due to consignments arriving without previous notice.**

### **Pre-Notification**

**When all necessary documents have been completed, please send your pre-notification, along with your handling instructions immediately to:**

**UPEX LS OÜ**  
**Phone: +372 6112860, +372 5119947**  
**E-mail: [urmas@upex.ee](mailto:urmas@upex.ee)**

## **2. DEADLINES**

- Truck transport to Rome ( from EU )                    3 working days before delivery date requested

- Truck transport to Rome ( non EU )                    8 working days before delivery date requested

\* We can clear shipments in Rome and Bologna customs terminal.

- Airfreight to FCO/ BLQ airport                    9 working days before delivery date requested

\* FCO for ata Carnet and permanent entry of promotional material

\* BLQ for temporary and permanent entry of promotional material

- Courier to Rome warehouse ( from EU )                    3 working days before delivery date requested

- Courier to Rome warehouse ( non EU )                    5 working days before delivery date requested

\* Shipment must arrive with term DDP taxes paid by origin.

**NB. CARGO ARRIVING AFTER THE DEADLINES SHALL BE SUBJECT TO A LATE ARRIVAL SURCHARGE.**

**WE WILL PROVIDE FREE STORAGE OF SHIPMENTS 10 DAYS BEFORE AND 10 DAYS AFTER THE SHOW.**

### **3. CONSIGNMENT INSTRUCTIONS**

All shipments must be consigned "FREIGHT PREPAID" as follows:

#### **AIRWAYBILL / CMR / INVOICES:**

Consignee:

FERCAM S.p.A.  
Filiale Roma Fiumicino  
Via delle Arti, 181  
00054 Fiumicino – Roma  
Italy  
Tel 06 83848046

Notify:

Exhibition "Aerial Fire Fighting Global 2026"

Exhibitor name: .....

Hall/ Stand Number:.....

We need copies of AWB/CMR/Invoices/Packing Lists **10 days prior to shipment despatch.**

#### **WAREHOUSE DELIVERY ADDRESS FOR "EU" ROAD SHIPMENTS:**

FERCAM C/O CTV2000  
Via della Corona Boreale 240  
Fiumicino (RM) – 00054 Italia  
Exhibition "Aerial Fire Fighting Global 2026"  
Open Mon - Fri, 9.00 - 13.00 , 14.00 - 17.00

### **4. DOCUMENTATION**

All " invoices/ packing lists " must include:

- Address of shipper
- Issuing date & invoice number
- Terms of delivery " DAP Rome "
- Description of goods & individual value, serial no.
- HS code
- Dimensions, gross weight, net weight
- Exhibition name, dates & venue

The exhibitor is responsible for all consequences, additional charges and costs resulting from incorrect and/or insufficient details mentioned on documents.

Special customs regulations and import prohibitions exist for shipments of a military and defence-related nature, otherwise referred to as Strategic Goods.

Please do not send these goods without our confirmation.

### **Customs clearance of NON-EU cargo:**

Please provide separate Commercial Invoices/Packing Lists for temporary & permanent import goods.

1) Permanent Importation: (brochures, give-aways, samples, other goods to be consumed).

Please issue **INVOICE/PACKING LIST** for these goods and mention:

**„NO COMMERCIAL VALUE. THESE GOODS ARE FOR FREE DISTRIBUTION DURING THE EXHIBITION”**

A separate declaration will be made by us on which we will pay import taxes ( to be charged to exhibitor )

2) Temporary Importation: ( items to be returned to origin or other country )

Please issue **PROFORMA INVOICE/PACKING LIST** for these goods and mention:

**„TO BE RE-EXPORTED AFTER THE CLOSE OF THE EXHIBITION”**

### **5. PAYMENT TERMS**

Exhibitors using our appointed agents will be invoiced by them for our services.

Exhibitors using other forwarding companies, or arranging their transport themselves are requested to send us an advance written order, and to arrange full payment of our charges prior the delivery on stand.

### **6. LIABILITY**

UPEX LS OÜ operates exclusively in accordance with the latest version of the General Conditions for Transport and Forwarding of the Estonian Freight Forwarders Association.

### **7. LIST OF AGENTS**

By request

**Thank you for taking the time to read these instructions, we are here to assist with your planning and welcome your call at any time. We can offer rates on all services and discuss the best option for your particular needs.**

With Best Regards,

Urmas Palk



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**UPEX LS OÜ**  
Reg. nr. 104 65065  
KMKREE100372036

Punane 42  
13619 Tallinn  
Eesti Vabariik

Tel. +372 6 112 860  
Fax. +372 6 112 861  
e-mail: [upex@upex.ee](mailto:upex@upex.ee)

A/a 221010957825  
SWEDBANK  
S.W.I.F.T kood  
HABA EE 2X  
EE932200221010957825