



## **1. Registration**

Registrations are only accepted if this online registration form has been successfully submitted. No registration form is accepted unless accompanied by full payment.

## **2. Security**

When registering through the internet your personal and payment details are secured and encrypted. The latest encrypting techniques available are used for data transfer.

## **3. Confirmation / Payment obligation**

As soon as you have finished your personal registration process for the ISSWSH Annual Meeting 2026, you enter into a binding agreement with the organization of this course. As a result, you accept the payment obligation and the term of payment that comes along with this agreement.

Your registration will be confirmed by e-mail, giving you an overview of the personal details as filled in by you during the registration process. Furthermore, if you select to pay your registration fee by bank transfer or check, you will receive your invoice attached to your confirmation e-mail. A final e-mail will be sent to you once your payment has been received.

In case you fail to meet the term of payment that is applicable to your registration category (early fee or late fee), the organization is entitled to raise your registration fee to the next category (from early fee to regular fee or from regular fee to last-minute fee).

In case the organization has not received your payment before the start of the course, entry to the course may be refused without your payment obligation being waived.

## **4. Correspondence address**

For all correspondence regarding the meeting, the organization will use the e-mail address as provided by you during the registration process.

## **5. Liability**

In registering for the course, the participants agree that neither the ISSWSH Board of Directors, Status Plus nor the Education Committee or any of their officers, agents, employees or representatives assume any liability whatsoever.

## **6. Insurance**

Participants are strongly advised to arrange their own travel, health, and cancellation insurance in the unfortunate case of having to cancel the meeting participation and/or travel and/or hotel accommodation because of illness or other (personal) circumstances.

## **7. Photography / Image use policy**

ISSWSH reserves the right to use any images, in any media, captured at the course and related events, for promotional activities of future ISSWSH activities in general.

Individuals who do not wish to have their likeness, in any medium, used by ISSWSH, must provide written notice to [meeting@isswsh.org](mailto:meeting@isswsh.org).

## **7. Attendee list**

For this meeting, a meeting app is available that will contain an attendee list with personal details of everyone that has registered for the course. The attendee list is accessible for all course attendees, including industry representatives.

## **8. Industry Sponsored Sessions**

Due to compliance regulations your first name, last name and email address (email address only of non-EU participants) will be shared with sponsored sessions organizers if you attended an industry sponsored session

## **9. Exhibitors**

Your first name, last name and email address (email address only of non-EU participants) will be shared with exhibitors if you visit their booth.

## **10. Currency**

All amounts are stated in US Dollars (USD) and must be paid and/or will be collected in USD.

## **11. Pending Amounts**

Any differences (appearing from incorrect application and/or past deadlines) in registration fees will be collected on-site during the course.

## **12. Payment On-Site**

On-site payments can be made either in cash or by using a valid Credit Card.

## **13. Registration Cancellation & Refund Policy**

Cancellation of your registration and refund requests for registration fees must be submitted in writing to the ISSWSH Executive Office before December 31, 2025. All refund requests will be subject to a USD 100.00 processing fee. No refunds will be made on/after December 31, 2025.

Cancellations must be notified as soon as possible in writing (e-mail or letter) to:

### **ISSWSH Executive Office**

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Fax: +1 (952) 314 8212

E-mail: [meeting@isswsh.org](mailto:meeting@isswsh.org)

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