



33rd EICF International Conference & Exhibition

**"Secure and Sustainable: Enhancing Supply Chain.
Resilience and Health & Safety in Investment Casting"**

By European Investment Casters' Federation
in cooperation with the CMF

5 - 7 May 2024
ACC Liverpool | Congress Centre

Exhibitors Manual

Issue 6

PREFACE

This manual provides Exhibitors with information and details about the scope of services and accessories available for the exhibition to be carried out at ACC Liverpool), located at Liverpool, (United Kingdom)

The format of the exhibition is via Booths within the established spaces, Hall 2J. (located at the basement)

Entrances to the lectures rooms 3 & 11 are located at the upper floor.

Index Content

- 1.- Booth Configuration & Scope
- 2.- Time-table for setting up of the Booths
- 3.- Exhibition Lay Out
- 4.- General Instructions for Exhibitors
- 5.- Venue address and contacts
- 6.- Exhibitors Badge
- 7.- Insurance
- 8.- Security

Annex I - EICF Exhibitor Enhancements

Annex II Congress Centre Event Regulations

VENUE : ACC Liverpool

ACC Liverpool
King's Dock, Port of Liverpool, Kings
Dock St, Liverpool L3 4FP
United Kingdom

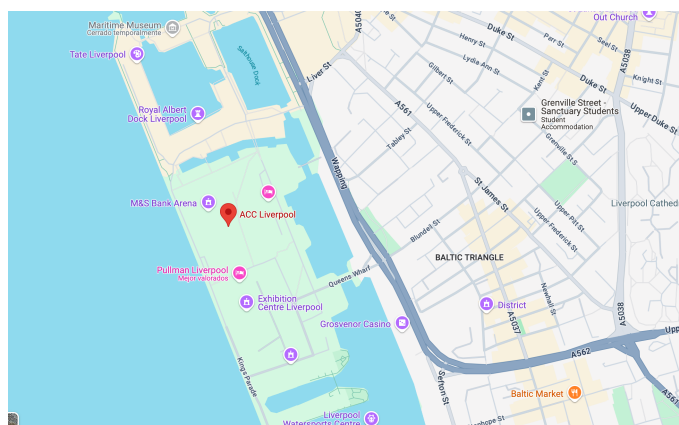
Contact :

Abigail McKibbin

Assistant Event Manager

Abigail.McKibbin2@accliverpool.com

Mobile: +44 07849700759



**ANY POINTS NOT COVERED IN THIS
MANUAL, OR FOR GENERAL ENQUIRIES, PLEASE
CONTACT julieboyce@eicf.org**

1.- Booth Configuration & Scope

Each Booth exhibition consists of :

- 1 Booth 2 x 3 m
- 1 Table
- 2 Chairs
- Stand lighting with n. 2 led spotlight + power strip watt 1500 each.
- 1 Name Board (Vertical Display)

The below graph illustrates the configuration



Booth decoration remains with the Exhibitor. The size of the walls for the booth are 3000 mm (width) x 2500 mm (high) and 2000 mm (width) x 2500 mm (height).

Company names & Logos will be printed on 500 x 2500 mm boards – please complete the nameboard form within the Full Circle portal to ensure you stand name is correct. <https://EICF2025.exhibitconnect.co.uk/>. Deadline for this is Friday 4th April 2025.

Your nameboard includes a logo please upload a high resolution logo to our SharePoint [Full Circle Events Ltd Team Site - EICF ARTWORK UPLOADS - All Documents](#) named 'StandNumber_StandName'

Full Circle Events & Exhibitions (the official exhibition event contractor) provide an online platform and orders can be placed for Electrics, Nameboard, Graphics, Additional ecoVISION Accessories and Furniture at: <https://EICF2025.exhibitconnect.co.uk/>.

Please note that each exhibitor will receive a unique username and password from Full Circle (via the exhibitors@exhibitconnect.co.uk) to be able to log onto the portal. Please check your junk/spam folder. If you are experiencing any technical issues with this service or need help with your orders, please contact Full Circle on +44 0161 393 3949 or

email them at exhibitors@exhibitconnect.co.uk. If you are using a Contractor, to avoid any delay, please ensure you pass on your log in details to them.

Full Circle offers the “Enhancements Team” that can provide you with a range of package solutions to suit your specific needs, including graphics, furniture, AV, electrics & lighting. All graphic artwork and specs are double checked to ensure they will fit the shell scheme system used on your event, this service includes printing, delivery, installation and removal.

All orders with Full Circle (Enhancement Team) are processed by a dedicated project manager, providing you with a single point of contact for all your extras. To speak to the Full Circle (Enhancement Team), you can either call +44 0161 393 3949 or send an email to eehub@fullcircleevenstltd.co.uk

Please take care that you only use residue-free glues to stick anything on the hardboards. No other fixing methods are allowed

Booth builder & Furniture Rental company Main Contact:



Jessica Hale
EEH Sales Team Manager

Telephone: 0161 393 3949
DDI: 0161 537 1070
Email: Jessica.Hale@fullcircleevenstltd.co.uk
Website: www.fullcircleevenstltd.co.uk
LinkedIn: <https://www.linkedin.com/in/jessica-hale/>

Exhibition area is located at basement Hall 2J

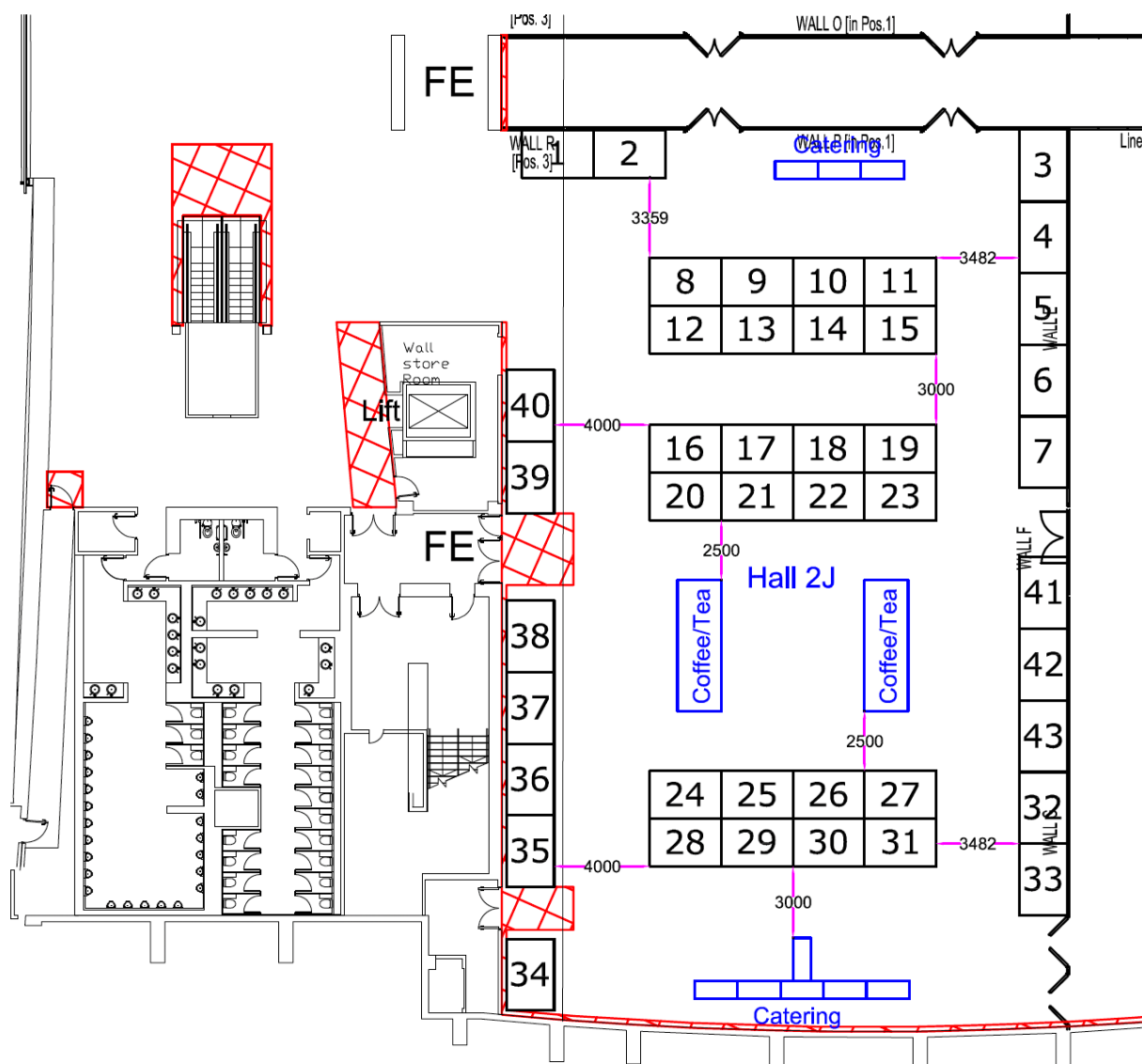
2.- Time-table for the setting of the Booths, Exhibition and dismantling

TIMETABLE

















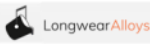





EXHIBITION & CONFERENCE GENERAL TIMEFRAME













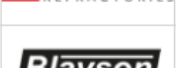








33 EICF INTERNATIONAL CONFERENCE & EXHIBITION LIVERPOOL MAY 5 to 8 - 2025											
MONDAY 5 MAY 2025			TUESDAY 6 MAY 2024			WEDNESDAY 7 MAY 2025					
ACC LIVERPOOL			ACC LIVERPOOL			ACC LIVERPOOL					
	8:30			CONFERENCE & EXHIBITION REGISTRATION			CONFERENCE & EXHIBITION REGISTRATION			8:30	
	8:45									8:45	
	9:00						PLENARY SESSION 2 HOST FOUNDRY			9:00	
	9:15									9:15	
	9:30			PLENARY SESSION 1 - OPENING & KEY NOTE			PLENARY SESSION 2 - AMIC KEY NOTE			9:30	
	9:45									9:45	
	10:00									10:00	
	10:15									10:15	
	10:30									10:30	
	10:45									10:45	
	11:00			COFFEE BREAK - EXHIBITION			COFFEE BREAK - EXHIBITION			11:00	
	11:15									11:15	
	11:30									11:30	
	11:45									11:45	
	12:00			HEALTH & SAFETY	Session 1 AS004	Session 2 AS003	Session 7 AS019	AMIC	AMIC S1	AS 009	
	12:15			Session 1 AS001	Session 2 AS008	Session 7 AS021		AMIC S1	AS 011		
	12:30									12:30	
	12:45									12:45	
	13:00									13:00	
	13:15			EXHIBITION OPEN	BUFFET LUNCH - EXHIBITION		BUFFET LUNCH - EXHIBITION		EXHIBITION OPEN	13:15	
	13:30									13:30	
	13:45									13:45	
	14:00			PROCESS INNOVATION	Session 3 AS006	Session 4 AS010	Session 8 AS013	AMIC	AMIC S2	AS 022	
	14:15			Session 3 AS007	Session 4 AS014	Session 8 AS024		AMIC S2	AS 025		
	14:30									14:30	
	14:45									14:45	
	15:00									15:00	
	15:15									15:15	
	15:30									15:30	
	15:45									15:45	
	16:00			MARKET	MARKET REVIEW	EUR. JAP. USA. CHINA WORLD	Session 6 AS016	Session 9 AS002	AMIC	AMIC S3	AS 005
	16:15						Session 6 AS018	Session 9 AS015		AMIC S3	AS 023
	16:30						Session 6 AS012	Session 9 AS017		AMIC S3	AS020
	16:45									16:45	
	17:00									17:00	
	17:15									17:15	
	17:30									17:30	
	17:45									17:45	
	18:00									18:00	
	18:15									18:15	
	18:30									18:30	
	18:45									18:45	
	19:00				Gala Dinner Cocktail - Arrival of attendees					19:00	
	19:15									19:15	
	19:30									19:30	
	19:45									19:45	
	20:00			Welcome Reception Party & Exhibition						20:00	
	20:15									20:15	
	20:30									20:30	
	20:45									20:45	
	21:00									21:00	
	21:15									21:15	

3.- Exhibition Lay Out



List of Exhibitors

Booth	Logo	Company
1.		Buntrock Industries
2.		LBBC Technologies
3.		ESI Group
4.		Topcast S.r.l
5.		Paramelt B.V.
6.		Ransom & Randolph
7.		Qinhuangdao Fuge Sci & Tech
8.		Retech a Seco/Warwick Group
9.		Akarmak
10.		Robocasting
11.		Kea Automation Ltd
12.		Magna Industrials Ltd
13.		ICD Europe Ltd
14.		MK Technology GmbH
15.		Saffroshine Organics Pvt Ltd
16.		Kyanite Mining Corp
17.		Longwear Alloys Ltd
18.		LANIK s.r.o
19.		Rheonics
20.		Ross & Catherall
21.		X-Ris
22.		Prodways Machines

Booth	Logo	Company
23.		Consarc Engineering Ltd
24.		Salentec
25.		Castable Products Ltd
26.		Applied Ceramics Inc
27.		VA Technology Ltd
28.		IMERYS
29.		ALD Vacuum Technologies GmbH
30.		AMA Services / Cannon Muskegon
31.		AMA Services / Cannon Muskegon
32.		Inductotherm Europe Ltd
33.		Remet UK
34.		Stratasys
35.		Capital Refractories
36.		The Blayson Group Ltd
37.		Aquarese
38.		IMC
39.		Modtech
40.		Solar Impianti Furnaces
41.		MORSA
42.		Raplas
43.		MAGMA Gießereitechnologie GmbH

4.- General Instructions for Exhibitors

4.1 Setting UP & Dismantling Exhibition Booth Decoration

EXHIBITION EXHIBITORS SET UP

Exhibitors must set up their Booth decoration during early afternoon of Monday 5 of May 2025 from 3:00 P.M. onwards. Booth must be dressed by 6:00 PM at the latest

EXHIBITION OPENING

Monday 5 of May 2025

Exhibitors must have Booth ready for Exhibition opening at 18:00 h
Welcome Reception Party shall start at 18:30 h with Exhibition Opening

Tuesday 6 of May 2025

Exhibitors must have Booth ready for Exhibition opening at 10:30 h

Wednesday 7 of May 2025

Exhibitors must have Booth ready for Exhibition opening at 10:00 h

EXHIBITION DISMANTLING

Exhibitors must have Booth decoration dismantled on Wednesday 7 of May 2025 starting from 17.:00 h till 18:00h.

Conference refreshments, coffee breaks and lunches are planned to take place within the exhibition areas and therefore buffet stations and tables shall be placed within the areas.

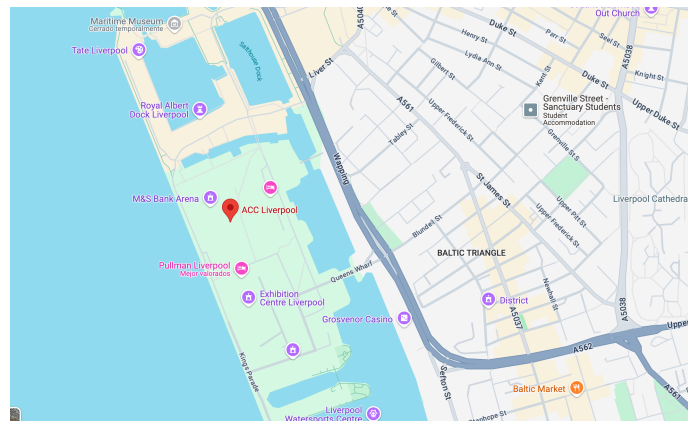
4.2 Access & Parking

If you're getting ACC Liverpool by car, there are a range of accessible parking options for you to choose from. For example, Pay and Display on-site parking is available at the temporary Liverpool Waterfront Car Park – with accessible spaces and 24-hour opening times.

If you've getting here via taxi, or are being dropped off for an event, please check out our [dedicated drop off points](#) to make it easier for you when you arrive.

ACC Liverpool is approximately a mile away from Liverpool Lime Street station, which makes getting here by train very simple. Taking about 20 minutes to navigate at a reasonable walking pace, the pavements have level access – and there are several crossings to ensure you can get here safely.

ACC Liverpool
King's Dock, Port of Liverpool,
Kings Dock St,
Liverpool L3 4FP



4.3 Deliveries & Dispatch of Exhibition Goods

Deliveries of goods by Exhibitors can not be taken by ACC Liverpool

Exhibitor Materiel can be delivered by Exhibitors at the time of decoration of the Booth or alternatively as below

Exhibition Goods must be delivered to **CLS Expo**

Contact Phone : +44 01 527 328 056

eMail : info@clsexpo.com

Please check it out the Order Form at Annex 2 to establish and process your needs

4.4 Identification of Exhibition Goods sent to ACC Liverpool

Please sign every good/packages as the following example:

- **Attention of Abigail McKibbin**
EICF
ACC Liverpool
Loading Bay 2
Kings Dock
L3 4FP
- Company name
- Number of booth

4.5 Storage of Empty packaging

It is the exhibitor's responsibility to organise the storage of empty packaging of any kind. Storage at the ACC Liverpool will be possible at Hall 2H

4.6 Reception, storage and dispatch of goods

The window given by ACC Liverpool for accepting goods is on 5 of May from 8:00 until 16:00 and dispatching goods on 7 of May from 19:00

Should you need an intermediate Organisation to receive the goods and store them till the 5 of May in which those should be transported ACC Liverpool, to be collected back on the 8 of May and then send those back to the destination indicated by the Exhibitor please get in touch with:

CLS Expo

Contact Phone : +44 01 527 328 056

eMail : info@clsexpo.com

4.7 Terms & Conditions of Exhibition

EICF and its members are committed to sustainability and health & safety. In fact the Conference theme is about Sustainability. We ask you to treat the ACC infrastructure with consideration and to use your resources in an environmentally conscious manner. The following points must be respected in all cases:

- Solely your stand and/or the rented booth walls are at your disposal for the purpose of offering goods and services.
- Parts of the hall or technical equipment cannot be used for the attachment of stand structures and exhibited articles. Neither may paste or paint be applied to them.
- Booth walls are covered; paste or paint must not be applied to them. Booth builder would be happy to advise you on individual solutions for your display. (see Annex I)
- If you bring your own exhibition stand, the materials and construction elements should be reusable where possible.
- It is essential to ensure that the deliveries are made using transport devices in perfect working order, and that the pallets have no nails etc. sticking out.
- Disposable tableware (cups, plates, cutlery, etc.) may not be used during the event. Reusable tableware can be procured from catering firm.
- Dispose of your waste in the correct bins provided at the venue and according to the event management instructions. For large quantities of residual waste, a disposal fee per cubic metre plus labour costs might be charged.
- Exhibitors must arrange the insurance of all materials or goods they bring to the venue.
- Smoking is not permitted anywhere in the exhibition area.
- Follow the instructions of the ACC Liverpool personnel.

Additional recommendations

- Use reusable or recyclable materials.
- Only use materials that contain no PVC.
- Use energy-saving lighting systems (LED systems, low-energy light bulbs, timers and automatic daylight-responsive lighting systems, etc.).
- Avoid mass distribution of flyers and other printed matter. Only hand out printed materials on request or disseminate information digitally (e.g. via download links through the EICF Conference App).
- For printed matter that is essential, use 100 % recycled paper or at least totally chlorine free (TCF) paper.
- Avoid using give-aways. If that isn't possible, use long-lasting and/or reusable products made from environmentally friendly materials (locally sourced wood, natural fibre) without individual synthetic packaging, without batteries, either fair-trade or with a recognised seal of quality.

4.8 Additional Furniture & Exhibition Appliances

For additional Furniture rental or supporting exhibition material you should review Annex 1 options and details

Booth builder & Furniture Rental company Main Contact:



Jessica Hale
EEH Sales Team Manager

Telephone: 0161 393 3949
DDI: 0161 537 1070
Email: Jessica.Hale@fullcircleevenstltd.co.uk
Website: www.fullcircleevenstltd.co.uk
LinkedIn: <https://www.linkedin.com/in/jessica-hale/>

Should Exhibitors need any additional feature not covered by the scope of this manual, please contact EICF – Mrs. Julie Boyce julieboyce@eicf.org

Exhibitors should be providing all required details to the Booth Builder in particular Name and logos via the web portal <https://EICF2025.exhibitconnect.co.uk/>. Deadline for this is Friday 4th April 2025.

5.- Venue address and contacts

VENUE : ACC Liverpool

ACC Liverpool
King's Dock, Port of Liverpool, Kings
Dock St, Liverpool L3 4FP
United Kingdom

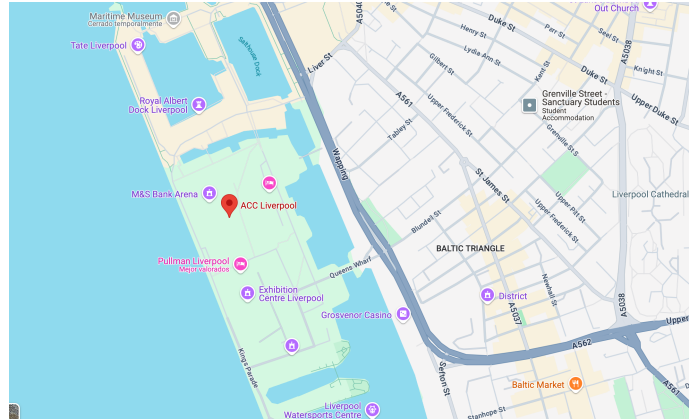
Contact :

Abigail McKibbin

Assistant Event Manager

Abigail.McKibbin2@accliverpool.com

Mobile: +44 07849700759



6.-- Exhibitors Badges

Exhibitors' badges shall be available from the Organisers at the CONFERENCE registration desk.

7.- Insurance

Exhibitors are strongly advised to take out insurance to cover any loss or damage to the Booth you are hiring and to cover public liability. EICF will not be responsible for any damage or injury howsoever caused.

8.- Security

Organisation shall be providing security resources associated to the event.

Annex I - EICF Exhibitor Enhancements

Everything you need to bring your stand to life



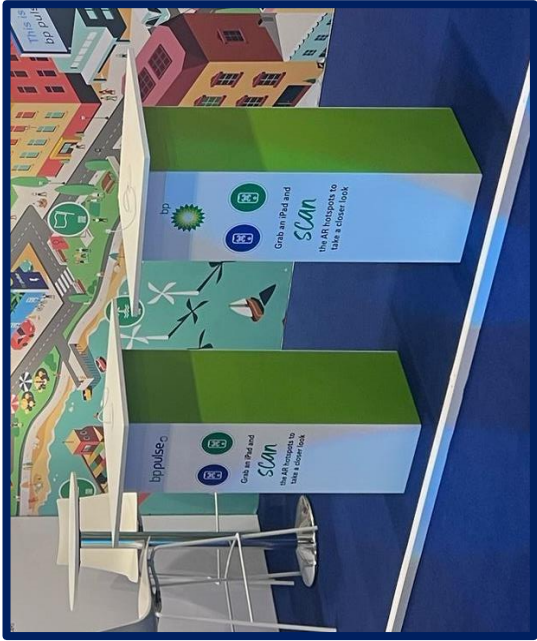
Fullcircle

EICF Exhibitor Enhancements - Full Circle Events & Exhibitions
eehub@fullcircleeventsltd.co.uk T: +44 (0) 161 393 3949

Branding opportunities

2025

Branded charging totems
with cable management
£350.00 each



Signage totem
£180.00 each



Seamless graphics
£240.00 per linear m



Branded
lockable
counter
£250.00 each

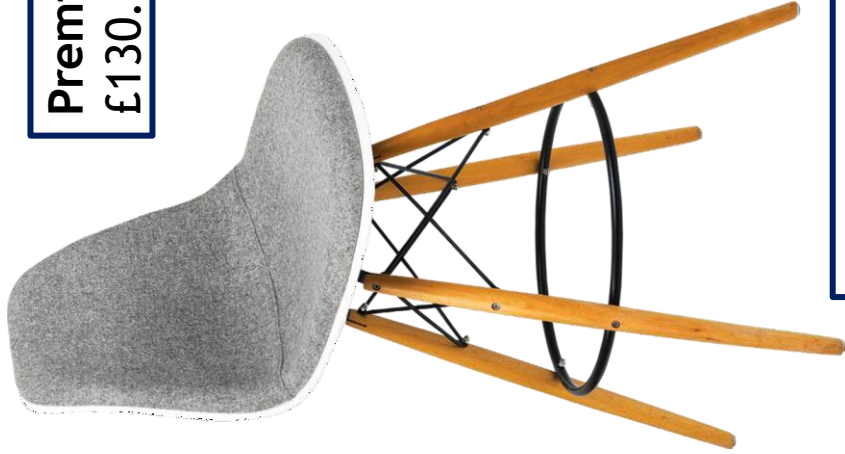


*excluding vat

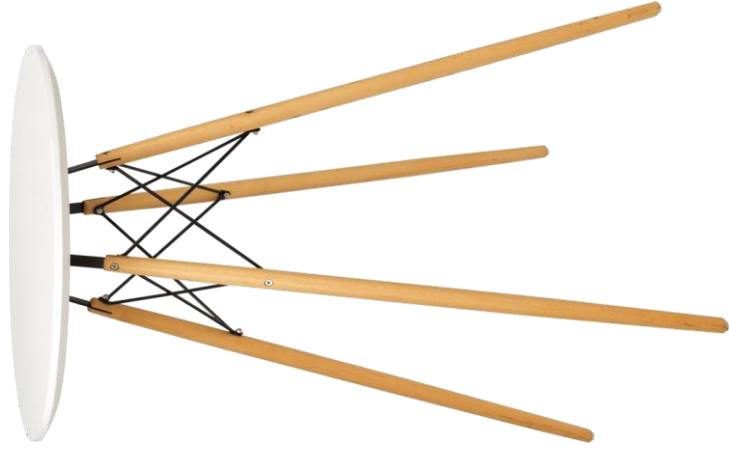
Furniture - upgraded options

2025

We have a wide range of furniture options, these are just an example, please speak to our team for additional options



Premium bar table
£130.00 each



Premium chair
£95.00 each



Premium bistro table
£130.00 each

Premium stool
£120.00 each

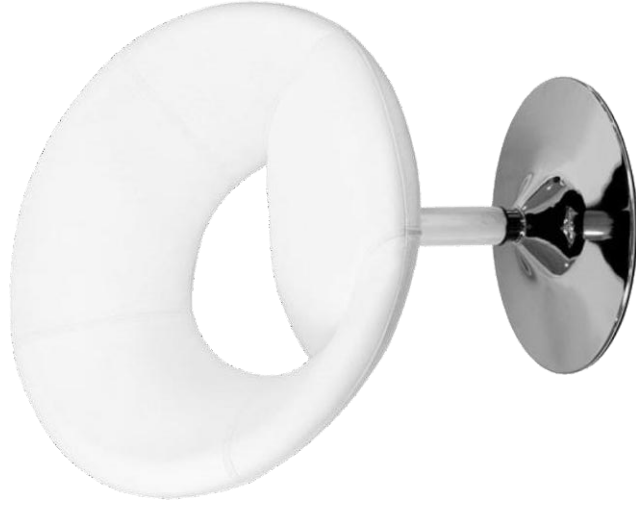
*a range of colour options available

**excluding vat

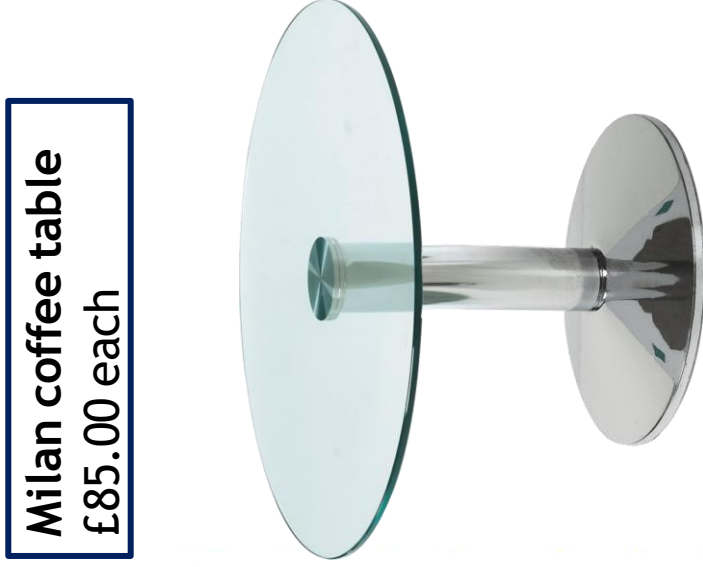
Furniture - Sofa style

2025

We have a wide range of furniture options, these are just an example, please speak to our team for additional options



Polo sofa chair
£65.00 each



Milan coffee table
£85.00 each



Premium coffee table
£120.00 each

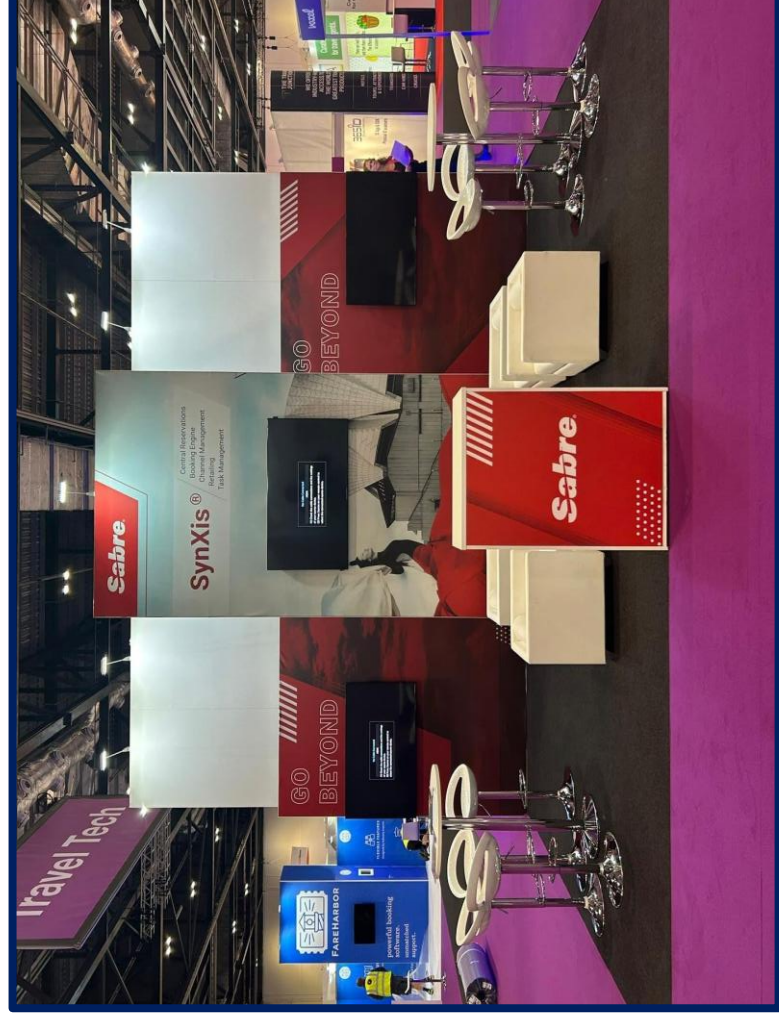


Polo sofa chair coloured
£95.00 each

*a range of colour options available

**excluding vat

2025



LED TV Screens

32" – 520.00

43" -£610.00

55" -£755.00

65" -£1,015.00

42" Touchscreen -£920.00

Additional options

Laptop - £360.00

Ipad - £385.00

*PA systems, radio mic kit and IMACS
available on request in addition to larger
screens, video

*wall mounted TV's need an MDF pad - £90.00

**excluding vat

Annex II - CLS Order Form (logistics support)

**Event Information**

Venue	ACC Liverpool
Event Dates	5 th -7 th May 2025
Event Name	EICF 2025

Onsite Information

Onsite Contact:		Stand Number:	
Freight del time/date:		Stand Name:	
Onsite Arrival Time:		Hall Number:	2

Company Information

Contact:		Telephone:	
Company:		Postcode:	
Invoice Address:			
Email:			
Accounts Email:			

Required Services (Please Tick)

Description	Tariff	Tick
Exhibition transport (Road Freight)	Quotation Request	
Freight Forwarding (Air/Sea Freight)	Quotation Request	
Courier Transport (UK)	Quotation Request	
Customs Clearance	£125.00 e/w (includes 3 HS codes)	
Nominated importer fee (UK)	£95.00	
ATA Carnet holding fee	£75.00	
Advanced Warehouse/ Transfer to event	£110.00 per cbm (up to 500kg)	
Courier receiving at venue	£10.00 per item under 20kg	
Forklift unload/reload (Exhibitor freight)	£17.00 per cbm (minimum 3cbm charge per lift)	
Empty case storage	£35.00 per cbm (minimum 3cbm charge)	
Labour/ Crew Supply	£35.00 per person per hour (min 3-hour charge)	
Pallet Shrink Wrap	£15.00 per pallet	

Freight Information			
Quantity	Dimensions LxWxH (cms)	Weight (Kgs)	Description

Terms & Conditions

- After receiving your enquiry, you will receive a quotation and upon agreement a pro-forma invoice of which will require payment prior to the show.
- All rates are based on standard working hours 8am – 5pm excluding evenings and weekends, 25% surcharge will apply.
- All transportation, lifting and handling quotations do not include insurance, please request if required.
- CLS will not be liable at any stage for badly packaged freight so please ensure all goods are packed and protected correctly.
- CLS will not be responsible for any goods left unattended on stands.
- For international Import, duty and vat will be payable by the sender/exhibitor when applicable.
- For courier collection (UK) a cut-off date of 1 week prior to the event will apply.
- On each booking an administration fee of **£20.00** will be charged on invoice

Please sign below to confirm the above information is correct and you agree to the terms.

Signature	
Print Name	
Date	

Booking deadline date:
Monday 21st April 2025